

# EXHIBITOR SCHEDULE

# EXPO Hours

Sunday, May 18 Monday, May 19 Tuesday, May 20 12 p.m. – 4:30 p.m. 9:30 a.m.–3 p.m. 9:00 a.m.–4 p.m.

Exhibitors can access the hall two hours prior to doors opening Sunday through Tuesday and are permitted to remain in the hall until 5 p.m. Sunday & Monday evening.

The complete conference schedule can be viewed <u>here</u>.

#### Exhibits Installation

Thursday, May 15	8 a.m.–5 p.m. (island booths only)
Thursday, May 15	12–5 p.m. (all exhibitors)
Friday, May 16	7 a.m.–5 p.m.
Saturday, May 17	7 a.m.–5 p.m.

#### Exhibitor Move-Out

Tuesday, May 20	4 p.m.– 8 p.m.
Wednesday, May 21	8 a.m.– 5 p.m.

## **Dismantle Information**

Dismantling of your booth cannot take place before 4:00 p.m. on Tuesday, May 20. You are not permitted to pack up early or begin taping boxes. If you do not follow these guidelines, your company will forfeit priority points.

All exhibitor material must be removed from the exhibit hall by 5 p.m. on Wednesday, May 21.

## Empty Return

Freeman will begin the return of empty containers promptly at 4 p.m. on Tuesday, May 20. Please schedule your staff and travel accordingly as we cannot guarantee what time you will be finished with tear-down on Tuesday evening.